



SPECIAL NOTICE:

Fire Department Officials will be monitoring indoor and outdoor show floors from set-up to tear-down. Please be aware of all rules and regulations and your responsibilities as an exhibitor.

Please be alert to the Fire Marshal or other Fire Officers making random stops at exhibits. Failure to comply with HPBExpo rules and regulations* **can result in the shutdown of your exhibit** by the Fire Marshal.

*Any exhibitor wishing to display in any way that does not comply with the specific rules and regulations provided by HPBExpo Show Management; requesting permission to hang an overhead sign or structure; or requesting to serve food and/or beverages in their booth must submit an *Approval Request Form* in advance for consideration of allowance. The Variance, Hanging Sign, F&B Approval Request Form is available online in the Rules and Regulations sub-tab of the EXHIBIT section.

Forms and questions can be sent to Amy Jackson, Senior Manager – Exhibits:
Hearth, Patio & Barbecue Association | 1901 North Moore St., Ste. 600 | Arlington, VA 22209
703-522-0086, ext. 125 | 703-522-0177 (F) | email: amyjackson@hpba.org