



EXHIBITION: MARCH 14-16  
EDUCATION: MARCH 13-15

KAY BAILEY HUTCHISON  
CONVENTION CENTER  
DALLAS, TX

## HPBExpo EXHIBITOR BULLETIN

### 2019 SHOW SITE DELIVERIES

If you shipped in advance to the Freeman Warehouse - your shipment will be waiting for you at your booth by 8:00am on Monday, March 11.

**All shipments going to the convention center should be addressed to:**

Exhibiting Company Name/  
Booth #

HPBExpo 2019 - c/o  
FREEMAN

Kay Bailey Hutchison  
Convention Center  
650 S Griffin St.  
Dallas, TX 75202

*(If required, provide this  
Freeman phone number: 214-  
634-1463)*

Shipments should arrive according to the [schedule posted in the online Exhibitor Service Manual](#). Vehicles must check in at the [Freeman Marshalling Yard](#) two hours prior to the scheduled move-in time. Exhibitors occupying 200 sq. ft. or less of exhibit space can move in on their assigned target date OR during general move-in.

### 2019 GENERAL INFORMATION

[Freeman Quick Facts/ General Info](#)

Freeman Dallas Exhibitor Services:  
[FreemanDallasES@freeman.com](mailto:FreemanDallasES@freeman.com)

OR Call: 214-634-1463



HPBExpo 2020 - March 12-14, 2020

Ernest N. Morial Convention Center

New Orleans, Louisiana

**MARCH** 2020  
**MARCH THROUGH ALL FOUR SEASONS**

With its exciting and one-of-a-kind culture, New Orleans is a unique city that is perfect for a dynamic, vibrant event like HPBExpo! Set your buyers up for an entire year's worth of sales as you "MARCH Through All Four Seasons" in New Orleans!

There's no better time to get ahead of your competition for prime exhibit space and housing than while at this year's Expo. That's why we encourage you to select your 2020 exhibit space and reserve 2020 housing **while you're onsite in Dallas!**

**Onsite Priority Booth Selections** are by appointment only, on the following dates and times:

- March 14: 1:00pm - 5:00pm
- March 15: 8:00am - 5:00pm
- March 16: 8:00am - 12:30pm

**[VIEW THE PRIORITY SCHEDULE HERE](#)**

*(locate your company name alphabetically to determine your assigned appointment date and time)*

### Booth Selection

Arrive at the Priority Booth Selection Lounge in the Lobby of Exhibit Hall A, 5-10 minutes before your appointment time to complete an **INDOOR** or **OUTDOOR** exhibit space contract, review the [Trade Show Rules & Regulations](#), and **review current booth availability on the floor plan**. A 20% non-refundable deposit (check or credit card) is due at the time of your booth reservation. Blank exhibit space contracts will

## SHOW HOURS

As a reminder, HPBExpo will begin at 9:30am on Thursday, March 14 to accommodate the Keynote Address.

### Thursday:

Indoor: 9:30am - 5:00pm  
Outdoor: 9:30am - 7:30pm  
*Extended Outdoor hours for Tailgate & Cook-Off Event*

### Friday:

9:00am - 5:00pm  
*Vesta Awards will begin at 5:00pm*

### Saturday:

9:00am - 3:00pm\*

*\*Tear-down/pack-up CANNOT take place prior to 3:00pm on Saturday, March 16. Please note that any exhibitor attempting to tear down prior to 3:00pm on March 16 will lose 5 Priority Points for future exhibit space selection.*

be available at the Priority Booth Selection Lounge.

If you won't be attending this year's show, you can email, mail, or fax an exhibit space contract (see links above) and [deposit](#) in time to be received by March 8, 2019, and we will select a booth for you at the time of your appointment.

## Housing Reservations

Onsite in Dallas, be sure to take advantage of 2020 Priority Housing Reservations, available on a first-come, first-served basis to both exhibitors and attendees.

onPeak Housing will be available in the Lobby of Exhibit Hall A, during show hours on March 14-16. Be aware that housing will close after March 16 and won't reopen until September 3 online.

**The 2020 Hotel List and Hotel Map will soon be posted at:**

<https://hpbexpo.com/exhibit/priority-booth-selection>.

[Review Previous Exhibitor Bulletin Emails](#)

Amy Jackson, Senior Manager- Exhibits | Hearth, Patio & Barbecue Association  
703-522-0086, ext. 125 | 703-522-0086 | amyjackson@hpba.org | www.hpbexpo.com



**Exhibition:** March 14-16, 2019  
**Education:** March 13-15, 2019  
Kay Bailey Hutchison  
Convention Center  
Dallas, TX  
[HPBExpo.com](http://HPBExpo.com)

STAY CONNECTED

