



EXHIBITION: MARCH 14-16
EDUCATION: MARCH 13-15
KAY BAILEY HUTCHISON
CONVENTION CENTER
DALLAS, TX
HPBExpo.com

HPBExpo EXHIBITOR BULLETIN

MARK YOUR CALENDAR: Online Housing and Badge Registration opens Tuesday, September 4th!
 ~Book hotel rooms in the official housing block and earn bonus Priority Points for 2020 booth selection.~

Visit our Website

Dallas Micro-Site Now Available!

Visitors to www.hpbexpo.com can now click on "[Dallas Information](#)" in our [Show Info](#) tab to visit our Dallas micro-site.

Packed with information on the city, the Dallas micro-site will help visitors plan their trip to the city, providing a downloadable Visitor's Guide, general city information, details on the Dallas CityPASS, a "Ticket to the City" concierge, as well as "Dallas Big Deals", where you can access the best discounts on attractions in the city.

The site will be a valuable tool not only for your own plans, but for your customers too! Consider including the link in communications to your customers that will be attending HPBExpo 2019. You can also use the information to book restaurants or other entertainment for your special clients onsite at the show.

[Bookmark the Dallas Micro-Site](#) to find all the best information on what this BIG city has to offer!



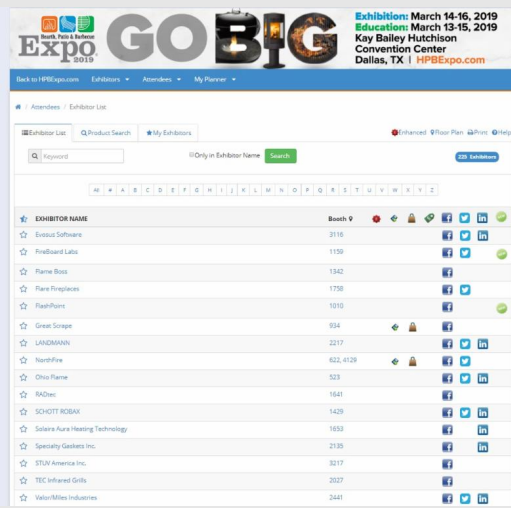
A city that surprises, a destination that inspires big ideas. No, this isn't the Dallas you thought you knew, this is a new Dallas, full of energy and development – a city on the move.

Indoor & Outdoor Burning Request Forms Available Now

Indoor exhibitors interested in burning an appliance(s) and all Outdoor exhibitors must complete and return a Burn Request Form. Indoor exhibitors will need to submit the request form prior to placing an order for gas connections (gas forms available later this fall).

Please complete the forms to the best of your ability now, then send updates as needed.

- [Download the Indoor Burn Request Form](#)
- [Download the Outdoor Burn Request Form](#)



Be sure to maximize your exposure and update your company's profile with as many details as possible - at no additional cost!

When an attendee visits the [online Exhibitor List](#), they can sort the list according to what details are included in the listings, such as:

- Videos
- Products
- Show Specials
- Facebook, Twitter, or LinkedIn URLs
- and, First-Time Exhibitors

They can also visit the [Product Gallery](#), [Show Specials List](#), or [Video Gallery](#).

[Log in and update your company's listing](#) to verify your company's contact information and add valuable details for attendees to view.

You will need your company's a2z password that was previously emailed. If you do not have this password on hand, you may click on "retrieve" under "Forgot your Password". You will need to enter the email address used on your exhibit space contract. You may also contact Exhibits Manager, [Amy Jackson](#), for your password.

DALLAS TRANSPORTATION INFO

AIRPORT & GROUND TRANSPORTATION:

There are two airports, DFW International (20 miles from downtown) and Love Field (8 miles from downtown).

[Click here](#) for airport to hotel transportation information.

RENTAL CAR INFORMATION:

HPBExpo has negotiated discounted rates with Hertz. You may book rentals online or call Hertz Rental at (800) 654-2240 (US, Canada, and Toronto) and outside of these areas call (405) 749-4434; available 24 Hours. Advise the agent that you are attending the HPBExpo 2019 and reference CV# 05380002.

[View the Hertz Rental Flyer](#)

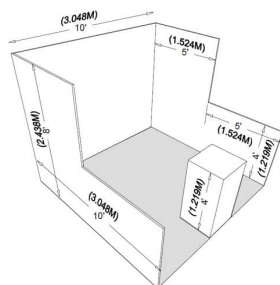
HPBEXPO SHUTTLE BUS SERVICE:

[Click here](#) to view a map of the HPBExpo official hotel block and shuttle service (reserve rooms online at www.hpexpo.com beginning September 4, 2018).

CONVENTION CENTER PARKING:

[Click here](#) for parking rates and maps. (Lot C will be closed for the HPBExpo Outdoor Burn Area.)

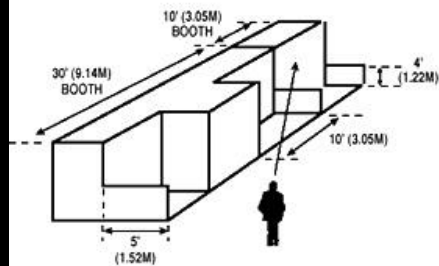
BOOTH LIMITATIONS



As you begin to design your booth for HPBExpo 2019, it is important to keep in mind regulations for your booth type. Knowing what is allowed now can prevent costly modifications required onsite. Please review these basic height restrictions for different booth types.

Standard Booth: Example: 10x10, 10x30; adjacent exhibitors on sides and/or back separated by drape. Maximum height limit is **8 ft., 3 in.** Anything **over 4 ft.** in height, placed within **10 lineal ft.** of an adjoining exhibit must be placed **at least 5 ft.** from the aisle line (the back half of the booth). Height restrictions **DO** apply to canopies.

Island Booth: Booth with aisles on all four sides, no adjacent exhibitors within 10 feet. Maximum height limit is **20 ft.** All exhibits over **12 ft.** must have drawings available for inspection.



Hanging Signs: Permitted for **island booths only**. Maximum height limit is **20 ft.** Signs must be set back **at least 25%** of booth's dimension from the back line of booth. Length must not exceed **50%** of the corresponding booth dimension. Not available in all locations.

Canopies & Ceilings: Exhibitors must abide by height restrictions according to booth type. Support structure limited to **3 in.** in width when placed within **10 ft.** of adjoining exhibit.

Amy Jackson, Manager- Exhibits | Hearth, Patio & Barbecue Association
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STAY CONNECTED

