



EXHIBITION: MARCH 8-10
EDUCATION: MARCH 7-9
MUSIC CITY CENTER
NASHVILLE, TN
HPBExpo.com

Outdoor Burning Request Form

All exhibitors with OUTDOOR EXHIBIT SPACE must complete and return this form to HPBA show management by December 31, 2017. Please be as accurate as possible, so that we may adequately serve you. Updates may be submitted after this deadline, if needed. We may be unable to fulfill requests submitted after the deadline.

Exhibitor Name: _____

Exhibit Contact Name: _____

E-mail Address: _____ **Phone:** _____

Outdoor Booth #: _____ **Outdoor Booth Size:** _____ ft. x _____ ft. OR _____ Square Feet

PROPANE TANKS ^: HPBE show management will provide complimentary propane for orders placed by **December 31, 2017**.

_____ I need to inquire about larger propane tanks

APPLIANCE NAME	BTUs/HOUR	Estimated # of Tanks/Day (20lb.)	APPLIANCE NAME	BTUs/HOUR	Estimated # of Tanks/Day (20lb.)
1			6		
2			7		
3			8		
4			9		
5			10		

(for more than 10 appliances, please include separate list)

PELLETS^:
 Number of Appliances: _____ Total number of bags needed daily (40 pound bags): _____

CORD WOOD^:
 Number of Appliances: _____ Quantity needed daily: _____ logs Size Requested: _____

CHARCOAL^:
 Number of Appliances: _____ Quantity needed daily: _____

OTHER~ fuels being burned: _____

^ Propane, pellets, cord wood, and charcoal are delivered to outdoor booths and changed out FREE OF CHARGE by HPBA if ordered in advance via this form. We cannot guarantee availability of a specific type or brand of fuel. Requested log size may not be available – information is for order quantity only. If you require a specific type, manufacturer, or brand, we suggest shipping your own supply.
 ~Other fuels must be supplied by the exhibitor; however, this form should still be completed and returned for approval to burn.

COOKING? ___Yes ___No
 If yes, # of cooking appliances: _____ Type of Food: _____

BOOTH TYPE: (please check ALL that apply)
 ___Structure Built Onsite*+ ___Tent – canopy with sidewalls+ ___Tent – canopy only+
 ___Trailer+ ___Other: _____

*What is the main building material for your structure? _____
 +What is the approximate size of your structure, tent, or trailer? _____
 +Is **100%** of your structure, tent, or trailer within the outline of your assigned booth space? ___ YES ___NO
 Will your booth have air conditioning? ___YES ___NO
 If yes, is air conditioning unit within the outline of your assigned booth space? ___YES ___NO

See complete Outdoor Burning Requirements document to ensure your booth and appliances meet expectations.

Please send or fax this completed preliminary form **as soon as possible, no later than December 31, 2017** to:
 Hearth, Patio & Barbecue Association Attn: Exhibits 1901 North Moore Street, Suite 600 Arlington, VA 22209

EMAIL: amyjackson@hpba.org OR FAX: (703) 522-0548