



EXHIBITION: MARCH 8-10
EDUCATION: MARCH 7-9
MUSIC CITY CENTER
NASHVILLE, TN
HPBExpo.com

Indoor Burning Request Form

All exhibitors requesting to burn in an INDOOR EXHIBIT SPACE must complete and return this form to HPBA show management by December 31, 2017 for approval. Please be as accurate as possible, so that we may adequately serve you. Updates may be submitted after this deadline, if needed.

Exhibitor Name: _____

Exhibit Contact Name: _____

E-mail Address: _____ **Phone:** _____

Indoor Booth #: _____ **Indoor Booth Size:** _____ ft. x _____ ft. OR _____ Square Feet

INDOOR NATURAL GAS:

Completion of this form does not order natural gas connections – see online Exhibitor Service Manual, available November 2017.

*Maximum of 1 connection per 400 sq. ft. of contracted exhibit space. Connection must be direct to each appliance. No exceptions.

APPLIANCE NAME (only appliances approved for indoor use)	BTUs/HOUR	Vent Type (B-Vent, Direct-Vent, Vent Free?)
1		
2		
3		
4		
5		
6		

(for more than 6 appliances, please include separate list)

INDOOR ALCOHOL FUEL: Total number of Appliances to be operated: _____

APPLIANCE NAME (only appliances approved for indoor use)	FUEL BEING USED
1	
2	
3	
4	

OTHER: Other fuels are not permitted indoors. HPBA show management does not allow propane tanks of any size OR any type of cooking inside the convention center.

See complete Indoor Burning Requirements document to ensure your booth and appliances meet expectations.

Please send this completed preliminary form **as soon as possible, no later than December 31, 2017** to:
 Hearth, Patio & Barbecue Association Attn: Exhibits 1901 North Moore Street, Suite 600 Arlington, VA 22209

EMAIL: amyjackson@hpba.org OR FAX: (703) 522-0548